



One W. Main St. 10th floor, Rochester, NY 14614
www.mcba.org

CLE Equipment Request Form

Please submit at least one week prior to program date to
lspinelli@mcba.org -or- Fax 585.546.1807

Requested by: _____

Program Name: _____

CLE Program Date: _____

The Bar Association has the following items available to our speakers

Please check () the appropriate box(es)

- Projector with Laptop
- Wireless Internet Access
- Chart Pad(s) and Easel(s)
- Lavalier (lapel microphone) Preferred *
- TV and DVD Player/ VCR
- Monitors
- Other: _____

(Additional equipment not listed can be rented if budgeted into the program)

*Table Microphones and the podium microphone are provided without request.