

**MONROE COUNTY BAR ASSOCIATION
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LAWYER SUCCESSION REGISTRY

OVERVIEW:

The Lawyer Succession Registry is a program which seeks to encourage and enable lawyers to plan for law practice contingencies by designating in advance another lawyer who is willing to assist in the transfer of client files in the event of disability, death or unavailability of the registering lawyer. The Registry is not a transferring of legal representation from one attorney to another, nor does the Registry convey any representation responsibility to the Designee attorney. All information is maintained in a database by Monroe County Bar Association (MCBA) staff.

APPLICATION PROCESS:

The Lawyer Succession Registry Form must be completed and signed by the requesting attorney. Each registering lawyer will provide the name, address and contact information of a Designee Lawyer whose sole responsibility will be to assist the clients of the registrant in locating and obtaining their files and other property (i.e. Law Will and Testament). The more information completed the easier the transfer of files/information will be. Applications can be submitted to the Lawyer Succession Registry at the above address by mail, hand delivery or fax. A letter confirming registration will be sent.

COST:

Participation in the Registry is free to MCBA members. The cost for non-MCBA members will be \$50 for initial registration and \$20 for renewal and/or changes to the Registry.

ACCESSING REGISTRY INFORMATION:

An Information Request Form must be completed. The Request Form specifically states that the Registry information is for information purposes only and does not confer any new attorney-client relationship. For an inquiry from the Court or Designee Lawyer, in writing, the entire Registry form information for the attorney shall be provided. Only the Designee Lawyer name and contact information will be given out for other requests. Dated request with Court order or photo/government ID, as applicable will be required.